

WEST MANHEIM TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES

Wednesday, October 11, 2023
7 p.m.

Supervisor Ault called the Regular Meeting of the West Manheim Township Board of Supervisors to Order on Wednesday, October 11, 2023, at 7:04 p.m., at the Municipal Building, 2412 Baltimore Pike, Hanover, PA 17331.

ROLL CALL: Present were Supervisors Ault, Franks, Hartlaub, and Rynearson. Also, present were Township Manager Michael Bowersox, Township Engineer Cory McCoy from C. S. Davidson, Inc, Solicitor Dave Jones from Stock and Leader Attorneys at Law and Township Secretary, Shanna Smale. Supervisor Wetzel was not present. A quorum was present.

ANNOUNCEMENT: A brief Executive Session was held before the meeting and a brief Executive Session would be held after the meeting. Supervisor Ault also stated that he did receive Correspondence and it would be discussed under #8 Correspondence.

PUBLIC COMMENTS: Supervisor Ault asked if anyone present wanted to speak at this time and Chris Naylor from Barley Snyder came forward on behalf of Burkentine Builders to ask for a favorable recommendation of an extension for Burkentine Fields when it is discussed later on the agenda.

APPROVAL OF MINUTES: Supervisor Hartlaub made a motion to approve the Minutes of the Board of Supervisors meeting of September 13, 2023, seconded by Supervisor Rynearson. **Motion carried.**

DISBURSEMENTS: The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Franks, seconded by Supervisor Rynearson. **Motion carried.**

CORRESPONDENCE: A Letter was submitted from a resident concerning traffic accidents on the sharp curve on Fuhrman Mill Road. After a discussion by the Board it was determined that in the Spring the Township would apply chip seal to the road to help with this issue.

Supervisor Ault made a motion to accept the Correspondence as given, seconded by Supervisor Rynearson. **Motion carried.**

RECREATION BOARD REPORT: Supervisor Rynearson made a motion to accept the Recreation Board Report as given, seconded by Supervisor Franks. **Motion carried.**

SOLICITOR'S REPORT: Supervisor Rynearson made a motion to accept the Solicitor's Report as given, seconded by Supervisor Franks. **Motion carried.**

ENGINEER'S REPORT: A discussion took place during Caucus between Township Engineer Cory McCoy and the Board regarding the Oak Hills Drive and Joshua Drive intersection. It was determined that the intersection should be a four-way stop for safety reasons.

Supervisor Rynearson made a motion to accept the Engineer's Report as given, seconded by Supervisor Franks. **Motion carried.**

REPORTS:

- A. Monthly Budget Review – Treasurer's Report - September 2023
- B. Public Works Report – July – September 2023
- C. Pleasant Hill Volunteer Fire Co.-EMS Reports – September 2023
- D. EMA Report – September 2023
- E. Code Enforcement Officer Report – September 2023
- F. SEO Report – September 2023

Supervisor Ault mentioned that under the EMS Report it showed numerous missed calls, he stated that this would be discussed at a later date.

Supervisor Ault made a motion to accept Reports A-F as given, seconded by Supervisor Rynearson. **Motion carried.**

MANAGER'S REPORT: Supervisor Ault made a motion to approve the Manager's Report as given, seconded by Supervisor Franks. **Motion carried.**

Old Business: None.

New Business:

- A. Approval for the hiring of Michael Lavery for the part-time administrative assistant position in the West Manheim Township Police Department at \$18.54/hour with conditions of employment per the current AFSCME collective bargaining agreement.

Supervisor Rynearson made a motion to approve the hiring of Michael Lavery for the part-time administrative assistant position in the West Manheim Township Police Department at \$18.54/hour with conditions of employment per the current AFSCME collective bargaining agreement, seconded by Supervisor Franks. **Motion carried.**

- B. Approval to list the 2004 Ford Crown Victoria Police Interceptor on the Municibid auction website for public sale (item valued at less than \$2000)

Supervisor Rynearson made a motion to approve the listing of the 2004 Ford Crown Victoria Police Interceptor on the Municibid auction website for public sale (item valued at less than \$2000), seconded by Supervisor Franks. **Motion carried.**

- C. Discussion/Decision on reinvesting the Township's principal investment in the Pennsylvania Local Government Investment Trust (PLGIT) term account when the investment matures on November 7, 2023.

Township Manager Michael Bowersox explained to the Board in Caucus that the term was almost mature on the Township's principal investment. After a discussion with the Board it was decided that a two-year term at the highest rate would be best for the investment.

Supervisor Ault made a motion to reinvest the Township's principal investment in the Pennsylvania Local Government Investment Trust (PLGIT) term account when the investment matures on November 7, 2023, to a two-year term account at the highest rate, seconded by Supervisor Franks. **Motion carried.**

- D. Review/approval of quotes for the replacement of the commercial water heater in the Township Municipal Building.

After reviewing multiple quotes, Supervisor Ault made a motion to approve the lowest bid from AJ Burns for \$8,400 to replace the commercial water heater in the Township Municipal Building, seconded by Supervisor Hartlaub. **Motion carried.**

- E. Review and discussion of changes to the proposed Township Parking Ordinance.

A discussion took place between Township Solicitor Dave Jones, Township Manager Michael Bowersox, and the Board to review the proposed Township Parking Ordinance. After some dialogue with the Board it was decided that Solicitor Dave Jones would draft a new ordinance and the adoption of the Parking Ordinance would take place at the next meeting.

Supervisor Ault made a motion to advertise the Parking Ordinance, seconded by Supervisor Hartlaub. **Motion carried.**

- F. Review and acceptance of change orders to the construction of the Township Public Works building for a concrete slab in front of the breezeway, electrical work and concrete slab necessary for the diesel fuel tank, and security lighting. Estimated change order cost is \$22,000.

Supervisor Rynearson made a motion to accept the change orders to the construction of the Township Public Works building for a concrete slab in front of the breezeway, electrical work and concrete slab necessary for the diesel fuel tank, and security lighting. Estimated change order cost is \$22,000, seconded by Supervisor Franks. **Motion carried.**

- G. Discussion concerning York Water's responsibility to camera sanitary sewer lines for settling issues on Christians Drive, Art Drive, Smeach Drive, and Oak Hills/Reservoir Heights Drive.

Supervisor Ault stated that this has been a topic of discussion with York Water for months and it had not been taken care of yet. York Water is responsible for taking care of the sewer since we do not own it anymore. Supervisor Ault said that further discussion on this topic is needed.

Subdivision Plans:

A. Prinland Heights Phase 2 – Reapproval of Plan

John Runge from Gordon Brown and Associates came forward on behalf of the Prinland Heights Phase 2 plan. Township Engineer Cory McCoy explained to the Board that a minor change was needed for lot line adjustments after the plan was already approved, therefore, they were seeking reapproval of the plan.

Supervisor Ault made a motion to reapprove Prinland Heights Phase 2, seconded by Supervisor Rynearson. **Motion carried.**

B. EXTENSION REQUESTS PER DEVELOPER LETTERS:

1. Whitetail Ridge LLC – Preliminary/Final Lot Line Adjustment Subdivision Plan (Review time expires 10/25/23) to February 22, 2024.

Supervisor Ault made a motion to approve the extension request for Whitetail Ridge LLC – Preliminary/Final Lot Line Adjustment Subdivision Plan (Review time expires 10/25/23) to February 22, 2024, seconded by Supervisor Franks. **Motion carried.**

2. Burkentine Fields – 310 Unit Preliminary Land Development Plan (Review time expires 10/31/23) to April 30, 2024.

Supervisor Ault made a motion to approve the extension request for Burkentine Fields – 310 Unit Preliminary Land Development Plan (Review time expires 10/31/23) to April 30, 2024, seconded by Supervisor Rynearson. **Motion carried.**

C. ALL TO BE TABLED:

- Oakwood Hills 69- Lot Preliminary Plan (Review time expires 12/21/23)
- Belmont Ridge Phase V, 203 Lot Preliminary Plan (Review time expires 12/31/2023)
- Belmont Ridge Phase V, 172 Lot Parallel Plan Preliminary Plan (Review time expires 12/31/2023)

Supervisor Ault made a motion to table the following plans to the date that is shown, seconded by Supervisor Rynearson. **Motion carried.**

SUPERVISORS AND/OR PUBLIC COMMENTS: Supervisor Ault asked if anyone in the public wanted to speak. Andy Hoffman of 2575 Baltimore Pike came forward to speak to the Board regarding overgrown vegetation at a neighboring property and the maintenance of keeping this vegetation in compliance.

Board of Supervisors Meeting Minutes

Wednesday, October 11, 2023

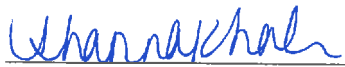
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NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting - Wednesday, November 8, 2023, at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Supervisor Ault made an announcement that the Board would go back into a brief Executive Session, then made a motion to adjourn the meeting at 7:25 p.m., seconded by Supervisor Rynearson.

Motion carried.

Respectfully,

A handwritten signature in blue ink, appearing to read "W. Hannah", is written over a horizontal line.

Secretary